

NARBERTH BOROUGH COUNCIL BUSINESS MEETING

November 21, 2016 –7:30pm

Minutes

Call to Order

The business meeting of the Narberth Borough Council was called to order in the Municipal Building, 100 Conway Avenue, Narberth, PA on Monday, November 21, 2016 at 7:30PM by Council President Aaron Muderick.

Roll Call & Pledge of Allegiance

Aaron Muderick, President (present)

Gigi Tevlin-Moffat, Vice President (present)

Barbara Fortner (present)

Marlene Richmond (present)

Charles Silio (present)

Bob Wegbreit (present)

Bob Weisbord (present)

Tom Grady, Mayor (present)

Sean Metrick, Borough Manager (present)

John Walko, Solicitor (present)

President's Comments – Council President Aaron Muderick

I'm going to limit my comments this evening, just that we have a lot of business on the table. I would encourage all of us to keep that in mind as we work our way through this evening. Brevity is important. Realizing the moment to delegate back down to a committee is important. But we do have some business items that need to be decided tonight, because they are things that we need walk away with today so that we can get into 2017, and have our trash picked up, and be able to pay our employees.

Mayor's Report – Mayor Tom Grady

We're in the holiday season, and I would like to remind everyone that this Tuesday and Wednesday are very busy nights in the Borough. If you go out and celebrate, have a great time, but just walk home. We're trying to keep people off the roadways. Police will be out, they'll be on patrol, but we have a wonderful town, we can walk home. Don't get behind cars, have a great holiday. That is all. Thank you.

Presentation: Preliminary 2017 Borough Budget

Sean Metrick, Borough Manager, presented the Preliminary 2017 Borough Budget. He explained that the budget is designed in a way for everyone to have a clear picture of where tax dollars come from, and where they're going. He then explained that it will be used as a tool to continue to track and refine future budgets.

Mr. Metrick described the Borough's millage rates, including the breakdown of how its allocated to Lower Merion School District, Montgomery County, and the Borough. He then detailed the revenues and expenditures included in the preliminary budget. He concluded by stating the Preliminary Budget will be available for review via the Borough's website, and that Council will be discussing it again at the December Caucus meeting.

Public Comment

George Moosburner, 114 Conway Avenue: Complimented the budget presentation, and asked when and where it would be posted for public review. He continued by stating that he is interested in seeing how the 2017 budget compares to the budget for 2016. He then commented about the closing of Mapes, and asked if Council has thought of re-evaluating the Borough's Business Privilege Tax.

Georgette DuBois, 111 Price Avenue: Complimented the budget presentation, and asked if a copy of it could be added to the Borough's website. She asked how the public would be notified that the presentation is available on the website. She asked about the Business Privilege Tax, including annual registration fees, and encouraged Council to evaluate the effectiveness of it. She inquired about a proposed parklet at the gas station property, and asked if it was being considered as part of the 2017 budget. She stated that there is a great deal of public interest in the park project and inquired about when the public would be given the opportunity to have input on it.

Alexandra Tyng, 117 Woodside: Stated that she would like to know a little bit of preliminary information about the parking study. Specifically, about the people selected to be interviewed by the parking consultants, and how much further input residents will have.

Action Items

A. Adoption of October 5th and October 17th Meeting Minutes of Borough Council

Motion: by Gigi Tevlin-Moffat, seconded by Charles Silio, to adopt the October 5th and October 17th meeting minutes of Borough Council.

Motion passed unanimously.

B. Adoption of the October 2016 Schedule of Bills

Motion: by Charles Silio, seconded by Gigi Tevlin-Moffat, to adopt the October 2016 schedule of bills.

Motion passed unanimously.

C. Adoption of the Preliminary 2017 Borough Budget for Advertisement

Motion: by Charles Silio, seconded by Gigi Tevlin-Moffat, to adopt the Preliminary 2017 Borough Budget and to authorize the Borough Manager to advertise the Preliminary 2017 Borough Budget as being available for inspection by the public prior to action by Council.

Members of Council, along with the Borough Manager and Borough Solicitor discussed the details of the Preliminary 2017 Borough Budget, including capital projects.

Motion passed unanimously.

D. Resolution 2016-032 Consideration of preliminary subdivision and land development plan 424 Conway/ 31 Price Avenue

Motion: by Bob Weisbord, seconded by Bob Wegbreit, to adopt Resolution 2016-032 approving the preliminary subdivision and land development plan for 424 Conway/31 Price Avenue.

Councilor Bob Weisbord, Borough Engineer Andrew Pockl, and Solicitor John Walko provided background on the project prior to the vote. Information on storm water management, parking and traffic, and a proposed homeowner's association was provided. It was explained that this approval is preliminary and a final approval by Council is still required.

Motion passed unanimously

E. Resolution 2016-033 Consideration of award of contract for the collection, transportation, and disposal of refuse and recyclable materials

Motion: *by Bob Wegbreit, seconded by Bob Weisbord, to make a resolution of what type of trash service, and timing of trash service they would like for the next three years, from 2017, 2018, 2019, contract.*

Members of Council, along with the Borough manager and Borough Solicitor discussed the specifics of the proposed trash contract. Representatives from J.P. Mascaro & Sons were present and provided background on their company, as well as specifics located within their submitted proposal.

Motion: *by Bob Wegbreit, seconded by Marlene Richmond, to table Motion E with the expectation of action by Council at the December 7 Caucus Meeting.*

Motion passed unanimously

F. Resolution 2016-034 Consideration of award of contract for the Windsor Avenue Green Street Project

Motion: *by Bob Wegbreit, seconded by Marlene Richmond, to adopt Resolution 2016-034 awarding a contract for the Windsor Avenue Green Street Project.*

A discussion was had by members of Council regarding the specifics of the proposed Windsor Avenue Green Street Project. Council raised concerns over the low number of bids received, and would like time to explore options. Council would like time to coordinate with the lower Merion Conservancy, as well. A representative from one of the project bidders was present and provided details on his company's submitted bid. Borough Manager Sean Metrick explained that the Borough's consulting engineers on this project are recommending that the project be re-bid.

Motion: *by Bob Wegbreit, seconded by Marlene Richmond, to table Motion F with the expectation of action by Council at the December 7 Caucus Meeting.*

Motion passed unanimously

G. Resolution 2016-035 Authorize the Borough Manager to apply for a PECO Green Region Grant

Motion: *by Bob Wegbreit, seconded by Marlene Richmond, to authorize the Borough Manager to apply for a 2016 PECO Green Region Open Space Program grant for the Street Tree Inventory and Master Plan Project.*

Members of Council discussed the details of the grant, including the required 50% funding match by the Borough.

Motion passed unanimously

Information Items

A. Borough Manager's Report

Borough Manager, Sean Metrick thanked all those involved in the tree planting project that happened in the Borough the previous weekend, which was organized by the Shade Tree Commission.

B. Solicitor's Report

No Report. Solicitor Walko commented about the Windsor Avenue Green Street Project process.

C. Monthly reports- Library, Fire Chief, Building permits, Police Report, Treasurer's report, Tax Collector report, SeeClickFix report.

Council President Muderick stated that the reports are available. He introduced Mr. Bill Henderson to provide an update on the Civil Service Commission activities.

Mr. Henderson provided an update on the current police officer search, including completed steps. He then delivered the candidate list to the chair of the Public Safety Committee, Ms. Gigi Tevlin-Moffat. Ms. Tevlin-Moffat then introduced the members of the Civil Service Commission and recognized their volunteer work for the Borough.

D. Comments for the good of council

Mr. Wegbreit and Mr. Silio provided information on the Parking Study, including the upcoming open house, to be led by the Parking Study consultants.

Old Business

Councilor Weisbord requested that a resolution to engage the Pennsylvania Historic Museum Commissions to assist in planning activities at no cost to the Borough be added to the December 7 Caucus Meeting.

New Business

None

Meeting Adjourned at 9:10PM